MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF PHILIPPINE ESTATES CORPORATION HELD ON 30 JANUARY 2020 AT THE PHILIPPINE ESTATES BOARDROOM 35TH FLOOR, ONE CORPORATE CENTRE BLDG., JULIA VARGAS AVENUE CORNER MERALCO AVENUE, ORTIGAS CENTER, PASIG CITY

Attendance:

ARTHUR LOPEZZ KENNETH GATCHALIAN DEE HUA T. GATCHALIAN ELVIRA A. TING RICHARD RICARDO ARTHUR PONSARAN JAMES PALIT B. PALIT-ANG BYUONG Y. SUH JOAQUIN P. OBIETA SERGIO R. ORTIZ-LUIS, JR. ARSENIO A. ALFILER JR. – Corporate Secretary MARIEL L. FRANCISCO – Assistant Corporate Secretary

PROCEEDINGS OF THE MEETING

CALL TO ORDER.

Mr. Arthur Lopez, Chairperson, called the meeting to order and thereafter presided. Atty. Arsenio A. Alfiler, Corporate Secretary, duly recorded the Minutes of the Meeting.

DETERMINATION OF QUORUM.

The Corporate Secretary certified that a majority of the Board of Directors were in attendance; hence, there was a quorum for the transaction of business.

AUTHORITY TO SIGN

On a motion duly moved and seconded, the Board passed the following resolution, to wit:

RESOLVED, as it is hereby resolved, to authorize Ms. **JOCELYN A. VALLE**, Finance Head, whose signature appears hereunder:

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Name of Signatory

Specimen Signature

JOCELYN A. VALLE

to represent the Company, sign documents and do all things necessary, for its application of Quick Books Accounting System with the **Bureau of Internal Revenue (BIR)** in accordance with BIR Revenue Memorandum Circular No. 10-2020.

RESOLVED, FINALLY, that this authority shall supersede and revoke all other authorities previously granted and delegated to other individuals, if any, pertaining to the adverted subject matter.

ADJOURNMENT.

There being no other business to transact, the meeting was subsequently adjourned.

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ARSENIO A. ALFILER, JR. -Corporate Secretary-

ATTESTED BY:

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ARTHUR M. LOPEZ Director ELVIRA A. TING Director,

RICHARD RICARDO Director

KENNETH T. GATCHALIAN Director

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DEE HUA T. GATCHALIAN

Diregtor

ARTHUR PONSARAN Director

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Ally it
JAMES B. PALIT-ANG Director

BYOUNG Y. SUH Director

SERGIO R. ORTIZ-LUIS JR.

Director

JOAQUIN P. OBIETA Director